Traineeships in Europe
ERASMUS+ Traineeship for graduates
Presentation: content

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- Grants?
- Traineeship platform for Flanders: ‘Reconfirm’
- Erasmus+ program
  - Target group / conditions / internship duration
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- How to find a traineeship place abroad?
- Tips for a successful traineeship
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Why?

• Traineeship:
  o Bridge between study and work
  o 'Testing' specific sector / environment
  o Increase professional competences
• International experience > boost to your CV!
• Cultural immersion / work
• Intercultural skills; flexibility
• Language skills; professional jargon
ERASMUS+ grant

- Allowances for expenses internship abroad
- 3 amounts related to destination and duration

Group 1: Denmark, Finland, France, Ireland, Italy, Liechtenstein, Norway, UK, Sweden: € 435

Group 2: Belgium, Cyprus, Germany, Greece, Iceland, Croatia, Luxembourg, Netherlands, Portugal, Slovenia, Spain, Czech Republic, Turkey: € 385

Group 3: Bulgaria, Estonia, Hungary, Latvia, Lithuania, Malta, Poland, Romania, Slovakia, Macedonia (FYROM): € 335

= Monthly amounts (incomplete months: x / 30)
Erasmus+: conditions

- Min. 2 to max. 12 months (minus all "spent" Erasmus months in the last study phase)
- Full training leave within the year following the graduation year
- Prior to period of job with regular employment
Traineeship places: where?

Any public or private organization active in the labor market, or in education, training and youth.

**Not allowed:**
- EU institutions and organisations, including specialized agencies (see list on [http://ec.europa.eu/institutions/index_en.htm](http://ec.europa.eu/institutions/index_en.htm))
- Organizations managing EU programs, such as national agencies.
Flemish traineeship platform ‘Reconfirm’

Consortium ‘Reconfirm Flanders’ (18 Flemish universities and institutes for higher education) coordinated by Flanders Knowledge Area (FKA)

- Manages scholarship budget ERASMUS+ traineeships
- Manages online scholarship applications
Application procedure

How to apply?

- via www.reconfirm.eu
- Online pre-registration **before** graduation! (t.i. the moment you receive the result of your last exam period.)

Note: At the time of pre-registration, you do not need to have an internship place.
Application procedure

- **Step 1 Pre-register online**
  = fill in requested fields > email regarding login > access

- **Step 2 Registration form** print + sign part 1 (study)
  (without completing part 2, this part is to be signed by the university coordinator) > upload it

- **Step 3 Find an internship place**
Application procedure

Internship found

- Fill in data internship in system
- Printing Training agreement (TA) (some fields are filled by previous step) + sign itself, then submit to internship coordinator
- Internship coordinator completes + signature + stamp
- Trainee presents training agreement himself to HEI (Higher Education Institute) for signature + stamp >> trainee uploads TA in system
- Then final approval of scholarship application by RECONFIRM if you qualify and if there are still scholarships available
Further procedure

The further procedure goes via Flanders Knowledge

- Invitation mandatory language test (online)
  Note: If not successful: departure is possible but mandatory online language course
- Prepare grant agreement
- Payment of the ERASMUS+ scholarship
How to find a internship?

- **Internet !** Check: http://www.kuleuven.be/studentenvoorzieningen/arbeidsmarkt/student/buitenland
- Via databases:
  - www.reconfirm.eu/nl
  - www.joeplus.org (Leonet)
  - www.erasmusintern.org
- Spontaneous applications: what can you offer? (win-win)
  - CV / competences!
  - Emphasize what may be useful for your internship
Statute

- Latency (professional integration time)
  - Register as a jobseeker at VDAB
  - Ask RVA permission (before you leave)
- Child Benefit: may still be obtained in specific cases
- More info: [www.kamiel.info](http://www.kamiel.info)
More info

[www.reconfirm.eu/nl](www.reconfirm.eu/nl)

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